



## **ADELAIDE SHORES**

(The West Beach Trust)

### **TENDER No. 2010-11:01**

DATE OF ISSUE: 27<sup>th</sup> July 2010

Purchase Utility Vehicles

**Location:** Adelaide Shores, West Beach – Golf.

**Tender type:** One off purchase

#### **Overview:**

Adelaide Shores is the brand name of The West Beach Trust which is a statutory authority created under South Australia's West Beach Recreation Reserve Act 1987 to manage the West Beach Recreation Reserve and its associated facilities. Adelaide Shores operates a 135 hectare tourism and recreation reserve at West Beach, South Australia.

The precinct offers a range of tourism, sporting and recreation facilities, managed by a mix of commercial and community service operations:

- Accommodation
- Boating
- Coast Park
- Function Centre
- Golfing
- Sports
- Skate and BMX Park
- Café Neptune

## **Specification / Works to be priced:**

It is Adelaide Shore's intention to seek a well established, professional, fully qualified contractor to supply (2) utility vehicles suitable for use at Adelaide Shores. The vehicles main purpose will be to serve the Golf Parks and Reserves team in there day to day duties.

### **Current situation:**

Adelaide Shores currently leases 3 utility vehicles from Fleet SA all 3 of these vehicles are Toyota Hilux's. These vehicles are due to be returned to Fleet SA between August and September 2010.

It is the intention of Adelaide Shores to purchase 3 vehicles as replacements. This tender is for the **supply of 2 utility vehicles** which consists of 1 dual Cab and 1 single Cab. Adelaide Shores as part of this tender reserves the right to purchase either both vehicles, one of the vehicles or none of the vehicles dependent on suitability and price.

## **Tender Specification**

### **Dual Cab Utility Vehicle**

#### Mandatory

- 1 tonne hydraulic aluminium tip tray with drop sides, cabin protection bars and tie down bars (hydraulic control fitted in cabin)
- Tow bar, associated electrics / outlet plug and ball supplied and fitted
- White in colour
- Rear mud flaps
- Private number plates registered under the business name West Beach Trust (12 months registration and compulsory 3<sup>rd</sup> party insurance)
- Complimentary floor mats
- Workshop manual and parts manual supplied in both paper and electronic forms
- Operators manuals supplied
- First service free of charge
- Minimum 3 years unconditional warranty
- Demonstrated prompt availability of spare parts and service
- Robust construction materials and quality design
- Drivers airbag
- Air conditioning

#### Preferred

- Automatic transmission
- Passenger airbag
- Vehicle supplied to Adelaide Shores within 4 weeks of tender being awarded

## Single Cab Utility Vehicle

### Mandatory

- 1 tonne hydraulic aluminium tip tray with drop sides, cabin protection bars and tie down bars (hydraulic control fitted in cabin)
- Tow bar , associated electrics / outlet plug and ball supplied and fitted
- White in colour
- Rear mud flaps
- Private number plates registered under the business name West Beach Trust (12 months registration and compulsory 3<sup>rd</sup> party insurance )
- Complimentary floor mats
- Workshop manual and parts manual supplied in both paper and electronic forms
- Operators manuals supplied
- First service free of charge
- Minimum 3 years unconditional warranty
- Demonstrated prompt availability of spare parts and service
- Robust construction materials and quality design
- Drivers airbag
- Air conditioning

### Preferred

- Automatic transmission
- Passenger airbag
- Vehicle supplied to Adelaide Shores within 4 weeks of tender being awarded

## **REGISTER OF INTEREST**

All respondents MUST register their intent to tender with the below tender contact person.

- Adelaide Shores
- Andrew Blacker – Golf Park Superintendent
- 0434367262 or 83557346
- [andrew.blacker@adelaideshores.com.au](mailto:andrew.blacker@adelaideshores.com.au)

This is to ensure should any amendments or changes to the tender documents can be forwarded to all Tenderers.

Respondent are to email the Adelaide Shores contact person and supply their:

- Contact name
- Business name
- Phone and email details

**CLOSING DATE:****Tenders will close at 4 PM Friday 7th August 2010.**

Please note on envelope “**Tender No. 2010-11:01 Purchase utility vehicles**”, Andrew Blacker, Course Superintendent, West Beach Trust for Adelaide Shores, PO Box 69 Glenelg, SA 5045 or place into the Tender Box at Adelaide Shores Corporate Office, Military Road, West Beach.

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**ENQUIRIES AND INSPECTION****Contact person for enquiries:****Andrew Blacker**

Golf Course Superintendent  
WEST BEACH TRUST  
for Adelaide Shores

Phone (08) 8355 7346

Mobile 0434367262

Fax (08) 8235 1849

Email [andrew.blacker@adelaideshores.com.au](mailto:andrew.blacker@adelaideshores.com.au)

**Site Inspection:**

Before submitting a quotation Adelaide Shores requires all contractors to carry out a site inspection and obtain all information necessary to determine the nature, costing and extent of the work. To arrange a site inspection please contact the above Adelaide Shores Contact person.

**Pricing - please note:**

1. The price for the works is to be a Firm Price, not subject to re-measure or Rise and Fall adjustment.
2. The price is to remain open for 60 days from the tender close date.
3. Goods and Services Tax (GST) is applicable to this contract and all pricing must include GST.

**INFORMATION FOR CONTRACTORS – where applicable****Codes**

The whole of this work is to be done in accordance with all relevant Australian Standards, the Building Code of Australia, regulations and legislation of relevant statutory authorities.

**Insurance**

The contractor shall indemnify the principal of all claims arising from the execution of the works. The contractor shall supply a certificate of currency for the required insurances to the principal prior to commencement on site. The Successful Tenderer will be required to hold and maintain \$10 million Public and Product Liability insurance for the life of the contract. Evidence of insurance status, in the form of a certificate of currency must be provided with the Tender.

**Safety**

Provide all necessary lights, barriers, flags etc to protect the public at all times while any works are being carried out. The contractor shall comply with all government regulations and codes required to ensure the safety of workers, Adelaide Shores staff and the public.

**Rubbish Removal**

The contractor shall remove all rubbish and excess materials from the site and on departure leave the site safe and clean.

**Smoking**

Smoking is not permitted within buildings or immediate vicinity.

**Working Hours**

As confirmed by the Contact person or Asset System Coordinator.

**Confined Spaces**

NA

**Environmental Care**

Tenderers are encouraged to develop products and processes with due regard for environmental considerations. Environmental care involves the conservation of resources and raw material, priority to value-added products and services, energy efficiency, production of multiple use products, use of recycled materials, and reduction of both waste and waste disposal costs.

The contractor will ensure that they adhere to any law concerning anything which relates to an aspect of the environmental or health (including air, water, groundwater and the ground) and includes laws concerning:

- a) Emissions of substances into the atmosphere, waters and land;
- b) Pollution and contamination of the atmosphere, waters and land;
- c) Production, use, handling, storage, transportation and disposal of waste hazardous substances; and dangerous goods;
- d) threatened, endangered and other flora and fauna species; and
- e) the health and safety of people

whether made or in force before or after the date of this agreement.

**Warranties/Guarantees**

All parts, materials and workmanship are to be guaranteed for a minimum of 12 months from installation.

**General**

Contractors whilst engaged by the West Beach Trust are responsible for:

- ensuring in their capacity as responsible employers, that they and their employees comply with the provisions of the Occupational Health, Safety & Welfare Act, 1986 and associated Regulations.
- notifying the West Beach Trust of any accidents or incidents occurring whilst undertaking work under the contract.

- notifying the Department for Administrative & Information Services of certain occurrences as defined by Division 6.6 of the Occupational Health, Safety & Welfare Consolidated Regulations 1995.
- ensuring compliance with the advice and/or directives issued by the West Beach Trust and its agents.
- abiding by the terms of the contract, including compliance with these occupational health and safety responsibilities.
- providing, for themselves and their employees, all necessary protective equipment and enforcing the correct usage and maintenance of any such equipment.
- exercising skill, care and expertise in the performance of the contract.
- The Successful Tenderer must provide and maintain an accurate Job Safety Analysis / Safe Work Method Statement / Risk Assessment (JSA / SWMS / RA) for all tasks undertaken throughout the life of the contract. The JSA / SWMS / RA are to reviewed and signed off by the Adelaide Shores Risk Manager and Asset System Coordinator before the contract start and again should any tasks change or additional duties undertaken.
- Adelaide Shores is not obliged to accept any offer and reserves the right to accept one or more offers for the whole and/or separate offers for any portion of the required Services.
- All contractors must have completed the relevant Adelaide Shores Induction for the relevant area before any works commence. Reference should also be made with the Adelaide Shores Contractor Requirements – large contracts, ref: PRO-OHS-022. This can be obtained from the Adelaide Shores Contact Person.